

## APPENDIX I

### PROMOTION AND COMMUNICATION OF ACADEMIC INTEGRITY

1. All MSU course syllabi shall contain a section that states the MSU Honor Code and refers the student to the Honor Code Council Rules and Procedures on the web. This minimum required statement is as follows. Additional information about the expectation of integrity in the particular course may be appropriate:

***“As a Mississippi State University student I will conduct myself with honor and integrity at all times. I will not lie, cheat, or steal, nor will I accept the actions of those who do.”***

*Upon accepting admission to Mississippi State University, a student immediately assumes a commitment to uphold the Honor Code, to accept responsibility for learning, and to follow the philosophy and rules of the Honor Code. Students will be required to state their commitment on examinations, research papers, and other academic work. Ignorance of the rules does not exclude any member of the MSU community from the requirements or the processes of the Honor Code.*

*For additional information please visit: (insert web address here)*

2. On all course work, assignments, or examinations done by students at Mississippi State University, adherence to the MSU Code of Honor is expected. It is strongly recommended that instructors print the following on assignments and examinations and require each student to sign:

***“On my honor, as a Mississippi State University student, I have neither given nor received unauthorized assistance on this academic work.”***

\_\_\_\_\_  
*Student Signature*

This statement means that the student understands and has complied with the requirements of the Honor Code and the assignment as set forth by the instructor.

3. The Honor Code Council will sponsor an all-encompassing website that will bring together all the resources used to promote academic integrity and to address academic dishonesty. The web site will allow students and faculty members to report alleged incidents of academic dishonesty to the Honor Code Council.
4. Students and faculty will serve on the Honor Code Council and will be actively involved in developing and enforcing standards pertaining to academic integrity.
5. Members of the Honor Code Council will offer training and programs on academic integrity to students, student organizations and through classes/seminars/programs/discussion groups.

6. Discussion of the MSU Honor Code and academic integrity will be integrated into each of the following:
  - a. New student orientation
  - b. First meeting of every course
  - c. New faculty orientation
  - d. Graduate teaching assistant training
  - e. Faculty/staff in-service training
7. Written information about academic integrity that is disseminated to students includes the following:
  - a. Definitions of academic dishonesty
  - b. That academic dishonesty is prohibited and why
  - c. Expectations and responsibilities of students
  - d. Expectations and responsibilities of faculty
  - e. How to report violations of the MSU Honor Code
8. Statement on the MSU Honor Code is printed in the following:
  - a. Catalog
  - b. Admissions application material
  - c. Course syllabus in every course
  - d. Exam booklets
  - e. Faculty/staff job application materials
  - f. Faculty/staff handbook
9. Annual correspondence goes to faculty, staff, teaching assistants and student leaders on the following:
  - a. Efforts to reduce academic dishonesty
  - b. Appropriate data on academic dishonesty
  - c. Suggested improvements in policy/practice
10. MSU Code of Honor will be posted in all classrooms.
11. Regular announcements about efforts to promote academic integrity will be printed in The Reflector.
12. Case results (without identifying information) will be published in The Reflector regularly.